**SPECIALIST**

Accelerated, Deferred or Above-Scale Merit /

Promotion

Cover Page

**NAME**:       **DEPARTMENT**:

(last name, first)

**present status proposed status**

|  |  |
| --- | --- |
| **Rank:**  **Step:**        **Annual Rate:** $      **Monthly Rate:** $  **Percent of Time:**      %  **Years at Rank:**       **Years at Step:** | **Rank:**  **Step:**       **Accelerated**  **Deferred;**       **Years**  **Annual Rate:** $      **Monthly Rate:** $  **Percent of Time:**      %  **Effective Date:** |

**Please include:**

|  |
| --- |
| History Record |
| PI Assessment (with Chair’s concurrence; must justify acceleration or explain deferral) |
| CV |
| Organizational Chart |
| Other Items (*optional*): |
| Email Cover Page to Luskin Analyst |

**DEAN'S ACTION: DATE:**

**VICE CHANCELLOR’S ACTION:**

The VC has approved the proposed action

The VC has approved the following action:

**DEPARTMENT’S ACTION:**

In lieu of the reappointment letter, an updated renewal form may be submitted reflecting the approved step and salary, if applicable.