**SPECIALIST**

Accelerated, Deferred or Above-Scale Merit /

Promotion

Cover Page

**NAME**:       **DEPARTMENT**:

 (last name, first)

**present status proposed status**

|  |  |
| --- | --- |
| **Rank:** **Step:**      **Annual Rate:** $      **Monthly Rate:** $     **Percent of Time:**      %**Years at Rank:**       **Years at Step:**       | **Rank:** **Step:**      **[ ]  Accelerated** **[ ]  Deferred;**       **Years** **Annual Rate:** $      **Monthly Rate:** $     **Percent of Time:**      %**Effective Date:**       |

**Please include:**

|  |
| --- |
| [ ]  History Record |
| [ ]  PI Assessment (with Chair’s concurrence; must justify acceleration or explain deferral) |
| [ ]  CV |
| [ ]  Organizational Chart  |
| [ ]  Other Items (*optional*):       |
| [ ]  Email Cover Page to Luskin Analyst |

**DEAN'S ACTION: DATE:**

**VICE CHANCELLOR’S ACTION:**

[ ]  The VC has approved the proposed action

[ ]  The VC has approved the following action:

**DEPARTMENT’S ACTION:**

**[ ]** In lieu of the reappointment letter, an updated renewal form may be submitted reflecting the approved step and salary, if applicable.