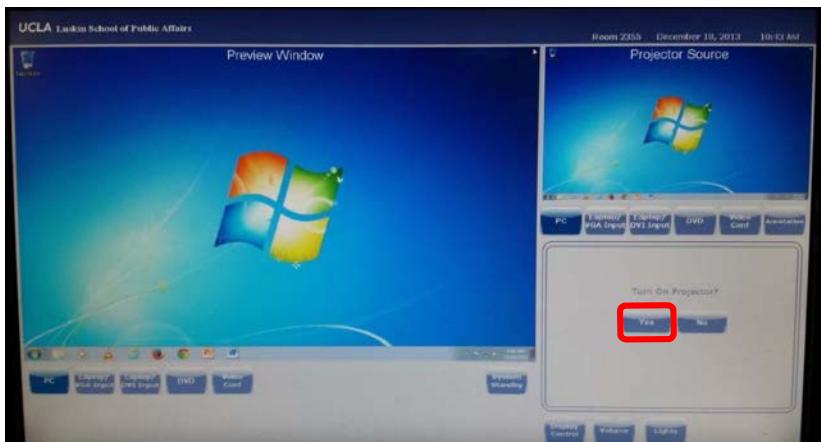


Getting Started:

Touch the screen to turn it on, once again gently touch the screen when **Touch to Start** appears.
Tap on **Yes** to turn on the Projector(s).



On this general screen you have both the Preview window and Projector Source visible. On the left side below the Preview Window there is a selection of sources that will switch the video only to the touch panel. This allows you to Queue up a presentation without having to disrupt what's on the projector(s). There is another set of source selection buttons under the Projector Source Window that change the sources on the projector. As you select different sources for either Preview or projector, the respective menu will appear in the lower right. For example, if DVD is selected the DVD menu will appear. Bear in mind that only the buttons in the gray area have touch capacity.

Room Controls buttons:

Display contains the general controls of the room

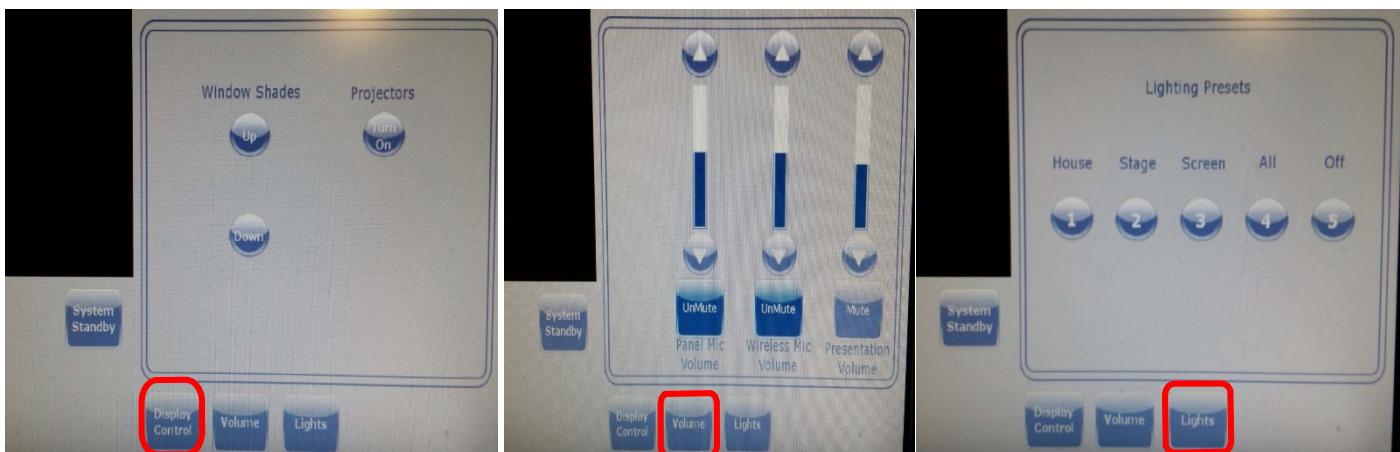
- shades up/down
- projectors on/off

Volume controls for the three different types of audio available: Panel Mic, Wireless Mic, and Presentation

- All of them can be muted or unmuted.
- The Wireless Mic: located within the pouch on the lectern
- Panel Mic installation: please contact the Help Desk.

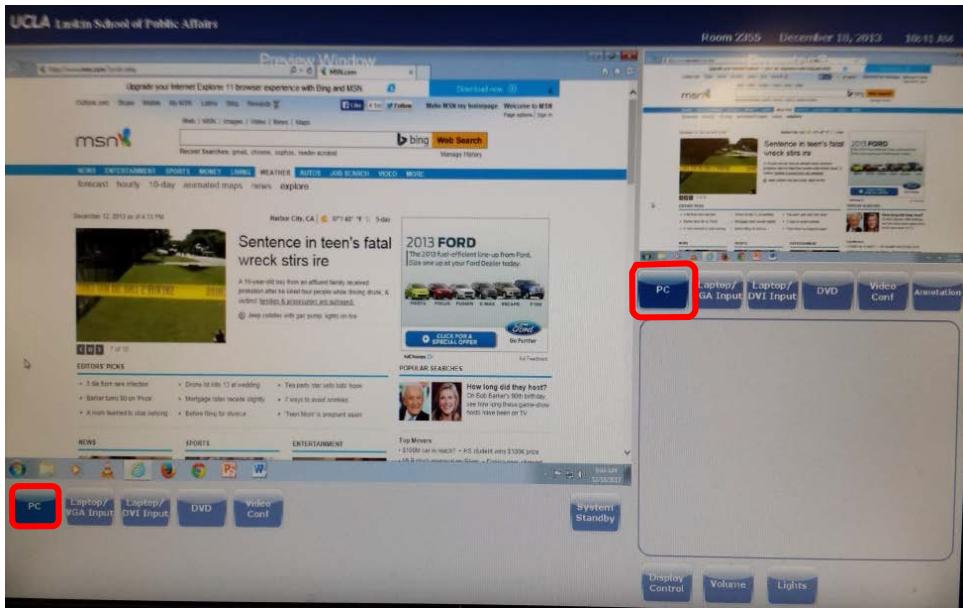
Lights contains the Lighting Presets of the room

- Control what lights are on from the given options

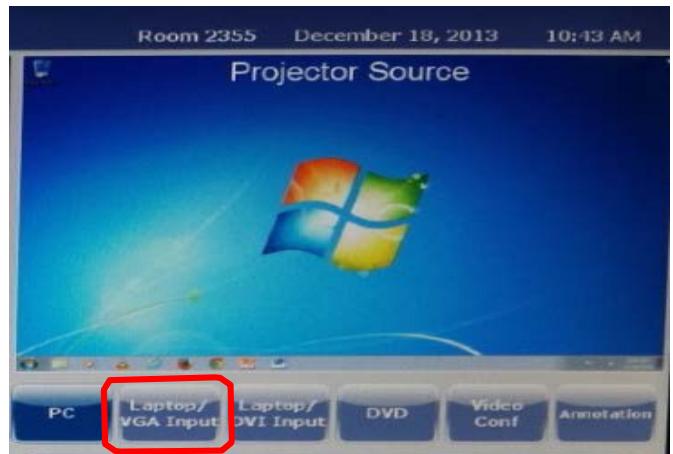
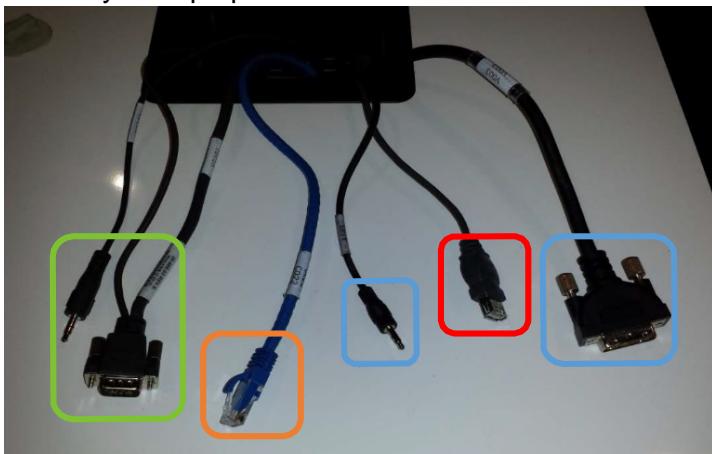


Sources:

To use the computer in lectern: set **PC** as the source for the Preview window and use the mouse and keyboard in the lectern to control the desktop. Internet access is available from the computer.



To use your laptop: use the cables available on the lectern



Choose **Laptop/VGA Input** or **Laptop/DVI Input** for the Projector source if laptop is connected through the VGA cables (Green) or DVI cables (Blue) respectively to the lectern. Those who want to connect a Mac to the lectern must bring their own Adapters. Laptops can be connected to the internet through the Internet cable (Orange). To connect a USB device to the Lectern Computer, use the USB cable (Red) on the lectern.

When you are done using the System, make sure to put it on standby by pressing the system **Standby Button**. On the screen and selecting **Yes** on the confirmation screen that appears