



# RECALL DATA SUMMARY

Academic Year \_\_\_\_\_

Name \_\_\_\_\_ Department \_\_\_\_\_  
Last Name, First Name

Employee ID # \_\_\_\_\_

### Status at Retirement

Title & Step:	<input type="checkbox"/> Senate
Salary Rate: 9/11	<input type="checkbox"/> Non-Senate
Retirement Date:	

Answer all that apply

	SUMMER	FALL	WINTER	SPRING
<b>Teaching</b> (list Course #s)				
<b>Research</b> (list % of Time)				
<b>Service</b>				

To be completed by the Dean's Office of the School or College having jurisdiction:

#### This recall action:

- is a by-agreement stipend for teaching
- is an appointment:
  - at or below 43%
  - exceeding 43%
- extends an existing recall appointment without interruption and:
  - recall continues at or below 43%
  - results in the total recall exceeding 43%
- is supported by Endowed Chair funds
- requires a salary rate in excess of the current published scale (please explain in justification letter)

**INSTRUCTIONS:** 1) Attach a detailed letter of justification including the Dean's endorsement. If appointment exceeds 43%, justification must address reason for exception. 2) Attach a copy of the signed UCRP Rehired Retiree Election Form (original must be submitted to Benefits Office).

**NOTE:** A minimum 30-day break in service after the date of retirement is required prior to any recall to active duty. Recall appointments are limited to a maximum of 43% time per month (or for a dollar amount that translates to that equivalent). Departments should advise any academic retiree to consult with the Benefits Office prior to accepting any post-retirement appointment for determining the possible impact of such employment on their retirement benefits.

\_\_\_\_\_  
Dean's Endorsement Date

\_\_\_\_\_  
Chancellor's Action: Date

## Recall Title Codes

### **1699, Recall Teaching – Non-Represented**

Use for Recalled Lecturers with teaching duties only.

### **1700, Recall Teaching**

Use for Recall appointees with teaching duties only.

### **1701, Recall HCOMP**

Use for Recall appointees who are members of the Health Sciences Compensation Plan (HSCP).

### **1702, Recall Faculty**

Use for Recall appointees with a combination of teaching, research, and/or administrative duties, or research duties only. For teaching duties only, use title code 1700.

### **3802, Recall Non-Senate Academic**

Use for Recall appointees such as Academic Coordinators, Academic Administrators, Researchers, Project Scientists, Specialists, Cooperative Extension Advisors, etc.

The **UCRP Reemployed Retiree Notification Form** (UBEN 1039) is available at:

<https://www.apo.ucla.edu/forms/rehired-retirees/uben1039/>

The **Rehired Retiree Fact Sheet** is available at:

[https://www.apo.ucla.edu/forms/rehired-retirees/uben1039\\_factsheet](https://www.apo.ucla.edu/forms/rehired-retirees/uben1039_factsheet)