

Attachment A

Percent-of-Time & Effort to Months

Conversion Chart

9 month <u>Academic Year</u>			3 month <u>Summer Term</u>			12 month <u>Calendar Year</u>		
%	months		%	months		%	months	
100	9.00	(9 x 1)	100	3.00	(3 x 1)	100	12.00	(12 x 1)
95	8.55	(9 x .95)	95	2.85	(3 x .95)	95	11.40	(12 x .95)
90	8.10	(9 x .90)	90	2.70	(3 x .90)	90	10.80	(12 x .90)
85	7.65	(9 x .85)	85	2.55	(3 x .85)	85	10.20	(12 x .85)
80	7.20	etc.	80	2.40	etc.	80	9.60	etc.
75	6.75		75	2.25		75	9.00	
70	6.30		70	2.10		70	8.40	
65	5.85		65	1.95		65	7.80	
60	5.40		60	1.80		60	7.20	
55	4.95		55	1.65		55	6.60	
50	4.50		50	1.50		50	6.00	
45	4.05		45	1.35		45	5.40	
40	3.60		40	1.20		40	4.80	
35	3.15		35	1.05		35	4.20	
30	2.70		30	0.90		30	3.60	
25	2.25		25	0.75		25	3.00	
20	1.80		20	0.60		20	2.40	
15	1.35		15	0.45		15	1.80	
10	0.90		10	0.30		10	1.20	
5	0.45		5	0.15		5	0.60	

(% effort) x (# months of your appointment) = person months effort

EXAMPLES**12-month academic appointments:**

e.g. Annual effort for 1 summer month or 1 academic month: $1/12 = .0834$ or 8.34 calendar (person months)

9-month academic appointments:

e.g. Summer effort for 1 summer month = $1/3 = .3334$ or 33.34 summer (person months)

e.g. Academic effort for 1 academic month = $1/9 = .1112$ or 11.12 academic (person months)