

Use this form to request approval to spend funds prior to the receipt and/or full execution of a sponsored award. A RAS provides a fund number to incur and account for costs before an award is fully executed by OCGA. This request requires a fiscally responsible party, as evidenced by a signature below, to assume any financial liability should the award not be made, or any expenditures be disallowed.

Date Submitted: _____

A. Project Information	
Funding Agency:	
Prime Funding Agency (if applicable):	
Salary Cap Applies? (see link below)	<input type="checkbox"/> Yes <input type="checkbox"/> No
https://portal.research.ucla.edu/SalaryCap/SalaryCAPRate.aspx#tagSponsorsSubjectToSalaryCAP	
Award Title:	
Sponsor Award Number (if available):	

B. Principal Investigator Information	
PI Name:	
PI E-mail Address:	

C. Department Information	
Department Name and FS Code:	
Contact Name and Phone Number:	
Contact E-mail:	
Applicable Account Number and Cost Center:	

D. RAS Amount* and Dates**	
RAS Begin Date:	
RAS End Date:	
Proposed Amount of Advance Spending:	
<i>*Not to exceed \$50,000. **Not to exceed 6 months.</i>	

E. Unrestricted Funding Source to cover any potential losses incurred as a result of approval of this RAS	
Account-Cost Center-Fund-Project:	

F. Programmatic Explanation	

G. Required Signatures:	
<i>By signing below, the PI agrees to limit expenditures to the amount and period indicated in section D.</i>	
Signature of PI _____	_____ Date
<i>By signing below, (check one) the Chair <input type="checkbox"/> Department Head <input type="checkbox"/> Dean <input type="checkbox"/> agrees to cover advance expenditures should the award not be made, or the expenditures be disallowed.</i>	

Signature of Chair, Department Head or Dean

Date