ADOBE CREATIVE CLOUD - HOW TO CHECK THE LICENSE EXPIRATION DATE AND RENEW

This document outlines the procedures to check the expiration date of your Adobe Creative Cloud subscription and perform a license renewal, if necessary. Please note the license must be renewed every 120 days.

CHECKING THE LICENSE EXPIRATION DATE

- 1. Proceed to website <u>https://ucla.onthehub.com</u>.
- 2. In the upper-right corner of page, click "Sign In."

	Home	Help	English — USD	
			Sign In	
UCLA				
Product Search			Q	
Great products are waiting for you!				
If you haven't already, <u>sign in</u> to see what products are available to you. If your web store supports registration in add can register from the sign in page.	dition to or inste	ead of sin	gle sign on, you	
If you're already signed in, and you believe there should be products offered here, conta	act support.			
For more great software deals, visit the OnTheHub eStore.				
If you're looking for a specific product, you can try typing its name in our Product Se	arch bar.			

3. If the following familiar screen appears, sign in with your UCLA Logon username and password.

	JULA
Sign In	with your UCLA Logon ID
Your UCLA Lo	gon ID 🗾
Your UCLA Lo	gon Password 🗾
SIGN IN	Forgot your UCLA Logon ID or Password? Need a UCLA Logon ID?
	or
Are you a member	of UCLA Health Sciences?

4. In the upper-right corner, click the arrow next to your name then select "Your Account/Orders."

		Home Help English – USD
		Hello, RAYMOND 🗸
UCLA		Your Account/Orders Sign Out
Product Search		Q
Faculty/Staff		
Institutional Software		
Featured Adobe All	Adobe Creative Cloud Subscription	
You are required to provide	proof of your academic affiliation to register and qualify for the software discount	ts offered on this WebStore. Please consult the Help page for more information about

5. After a 45-60 second delay, the "Orders & Downloads" page will appear. This section provides license renewal history. Locate the most recent order then click "View Details."



6. Exact subscription expiration date will be displayed. If renewal is indeed required, proceed to next section of this document.



(END OF "CHECKING THE LICENSE EXPIRATION DATE" SECTION)