

UCLA School of Public Affairs
Department of Urban Planning

STUDENT PERFORMANCE EVALUATION: FIELDWORK

Fieldwork Supervisor Name:

Title:

Agency:

Student Name:

Hours Completed:

Numerical evaluation: In the table below check the box that best corresponds to your assessment.

Key:

1	= Outstanding	4	= Improvement Possible
2	= Very Effective	5	= Improvement Required
3	= Effective	NA	= Not Applicable

	1	2	3	4	5	NA	Comments
PERSONAL ATTRIBUTES							
Initiative							
Resourcefulness							
Reliability							
Acceptance of Responsibility							
Flexibility							
Team Player							
Communication Skills							
Facilitation Skills in groups							
Appropriate Judgement							
Ability to work independently							
Effort to develop and improve							
PREPARATION							
Knowledge of planning principles							
Proficiency in technical skills							
Proficiency in writing skills							
Application of principles/skills to practice							
Grasp of factors that influence planning programs							
PROFESSIONAL DEVELOPMENT							
Self-assesses professional skills frequently							
Accepts feedback and suggestions							
Improves skills and increases knowledge							
Reviews current professional literature							
Articulates career goals and plans							

1. What were the students' strengths?

2. Do you have any recommendations for professional growth?

3. What did the student contribute to your agency?

4. How well did UCLA prepare the students for fieldwork?

Fieldwork Supervisor Signature: _____ Date: _____

Student Comments:

I have read and discussed this evaluation with my fieldwork supervisor. I acknowledge the opportunity to include my comments in this section if I so desire.

Student Signature: _____ Date: _____